

# VICENZAORO 2020

## GENERAL RULES & REGULATIONS OF PARTICIPATION

### JANUARY AND SEPTEMBER EDITIONS

#### CHAPTER I

#### METHODS OF PARTICIPATION

[Art. 1 - ORGANIZERS – LOCATION AND DATE](#)

[Art.2 – PARTICIPATION PROCEDURE](#)

[Art. 3 – EXCLUSION FROM THE EXHIBITION](#)

[Art. 4 - EXHIBITING SPACE](#)

[Art. 5 - TRANSFER- REVOCATION - REDUCTION - WITHDRAWAL- NON PARTECIPATION](#)

#### CHAPTER II

#### TERMS AND CONDITIONS OF PARTICIPATION

##### Part 1

[Art. 1 – CATEGORIES OF EXHIBITORS ALLOWED TO PARTICIPATE](#)

[Art. 2 - RATES](#)

[Art. 3 - TERMS AND METHOD OF PAYMENT](#)

[Art. 4 - OFFICIAL CATALOGUE AND EXHIBITION MAP](#)

[Art. 5 - EXHIBITION CANCELLATION - SUSPENSION](#)

##### Part 2

[Art. 1 - STAND PLAN](#)

[Art. 2 – ACCESS TO THE EXPO CENTRE – MOVE-IN – SET-UP](#)

[Art. 3 – CONTRACTORS and PROVISION OF SERVICES](#)

[Art. 4 – DAMAGES](#)

[Art. 5 - SAFETY STANDARDS – FIRE PREVENTION – ELECTRICAL SYSTEMS](#)

[Art. 6 - WORKPLACE SAFETY](#)

[Art. 7- STAND DISMANTLING](#)

[Art. 8 - ENTRY PASSES](#)

[Art. 9 - PARKING](#)

[Art. 10 - EXHIBITION SAFETY - SECURITY SERVICE](#)

##### Part 3

[Art. 1 – EXHIBITION HOURS](#)

[Art. 2 - VISITORS](#)

[Art. 3 - CIRCULATION OF THINGS AND PEOPLE](#)

[Art. 4 - SMOKING REGULATIONS](#)

[Art. 5 - ALCOHOLIC BEVERAGES, BEVERAGES, FOOD, DIETARY PRODUCTS AND SUPPLEMENTS DISTRIBUTION](#)

[Art. 6 - MACHINERY AND ITS USE](#)

[Art. 7 - REGULATION OF NOISE LEVELS ON EXHIBITION PREMISES](#)

[Art. 8 - ADVERTISING](#)

[Art. 9 - RETAILING](#)

[Art. 10 - STAND CLEANING - WASTE DISPOSAL](#)

[Art. 11 - CONFERENCES, CONTESTS, BUSINESS MEETINGS](#)

##### Part 4

[Art. 1 - DAMAGES - INSURANCE](#)

[Art. 2 - INDUSTRIAL AND INTELLECTUAL PROPERTY RIGHTS](#)

[Art. 3 – EXHIBITION NAME OWNERSHIP](#)

[Art. 4 - CLAIMS](#)

[Art. 5 - GENERAL RULES AND REGULATIONS, SUPPLEMENTS AND MODIFICATIONS](#)

[Art. 6 - PHOTOGRAPHIC AND VIDEO REPRODUCTIONS](#)

[Art. 7 - ACCEPTANCE OF GENERAL RULES AND CONDITIONS; OFFICIAL LANGUAGE AND COMPETENT COURT](#)

[Art. 8 - LEGISLATIVE DECREE 231/2001, CODE OF ETHICS AND TERMINATION](#)

### Art. 1. - ORGANIZERS - LOCATION AND DATE

Italian Exhibition Group S.p.A., Via Emilia 155, 47921 Rimini. Share Capital: € 52.214.097 (fully paid up), VAT Code 00139440408, Rimini Companies Register no. 00139440408, hereinafter also called "Organizer", organizes in Vicenza "VICENZAORO", hereinafter "the Exhibition". The Exhibition is divided into two editions: VICENZAORO January, scheduled for January 17 to 22, 2020, and VICENZAORO September, scheduled for September 5 to 9, 2020. The VO Vintage district will also be organized at the Vicenza exhibition center, during VICENZAORO, scheduled for January 18 to 20, 2020.

### Art. 2 - PARTICIPATION PROCEDURE

#### 2.1 APPLICATION FOR PARTICIPATION - rules for the contracting parties

Companies that intend participating in the expo can apply by sending the following documentation (in pdf format) via e-mail to [expo@iegeexpo.it](mailto:expo@iegeexpo.it):

- 1- an application form (which can be downloaded from the expo's Web site), correctly completed and appropriately undersigned in every part, with company stamp and signature of the legal representative, as well as these expo Rules and Regulations.

The Organizer reserves the right to relegate incomplete forms to a waiting list.

Applications will be examined for as long as exhibit space is available.

The Organizer reserves the right to not accept further special requests entered by the contracting party in the "Notes" section.

The Organizer reserves the right to reject applications if there are outstanding administration issues.

With the indication of a different billing name on the invoices/fiscal documents, the contracting party/ declares to Italian Exhibition Group Spa that he/she will assess the proposal of participation that will be sent to him/her, in the interest of the person in whose name the invoice/fiscal document is issued, and by whom he/she has been commissioned.

In the event of any dispute on behalf of the person in whose name the invoice is issued, the contracting party/participant undertakes to settle any outstanding matters with Italian Exhibition Group SpA directly and personally.

#### 2.2 PARTICIPATION PROPOSAL

The contracting party can request to take part in one or both the editions of the Exhibition. Participation in the single edition is subject to approval by Organizer.

#### 2.3 PARTICIPATION PROPOSAL

##### A) rules for participants

Applicants will be informed they have been accepted to participate and notified of the allocated exhibition space via the document entitled "proposta di partecipazione" or "participation proposal" including cost estimate for both January and September editions.

It must be noted that, by sending the participation proposal, it is necessary to arrange payment of the deposit, as indicated in the proposal itself.

The participation proposal once filled in, signed and returned by the date indicated therein constitutes official participation contract.

It must be noted that, when sending the proposal for participation, it is necessary to also arrange payment of the deposit, unless already paid within the limits indicated in the participation application. In this case, the deposit does give any right to the benefits indicated in the Exhibiting Area Request Form of the application for participation.

With the indication of a different billing name on the invoices/fiscal documents, the participant declares to Italian Exhibition Group Spa that will participate in the expo, in the interest of the person in whose name the invoice/fiscal document is issued, and by whom he/she has been commissioned.

In the event of any dispute on behalf of the person in whose name the invoice is issued, the contracting party/participant undertakes to settle any outstanding matters with Italian Exhibition Group SpA directly and personally.

##### B) rules for contracting parties receiving space in lieu of payment (contra deals):

contracting parties have to:

- 1 – send via e-mail to [expo@iegeexpo.it](mailto:expo@iegeexpo.it) the appropriate form received from the Organizer, correctly completed and undersigned throughout, with the company stamp and the signature of the Legal Representative;
- 2 - invoice for receipt of space in lieu of payment, pursuant to the agreements with the Event Manager, made out to Italian Exhibition Group S.p.A., registered offices Via Emilia 155, 47921

The Organizer reserves the right to reject applications if there are outstanding administration issues.

### ART.3 - EXCLUSION FROM THE EXHIBITION

A) The Organizer reserves the right to not accept the application request, in the following cases:

- 1 - the presentation of an application form that is not correctly completed and appropriately undersigned in every part, with company stamp and signature of the legal representative.
- 2 – contracting party's rejection of the pre-arranged exhibiting rates and formats as indicated in Chapter II Part 1 art. 2
- 3 - the Organizer also reserves the right to not accept the application request for significant exhibition organization reasons.
- 4 – in the event of non-compliance or ineffective fulfilment, even if partial, of the behaviour obligations and duties expressed in the code of ethics as per Chap. II Part 4 art. 8.

B) The contracting parties agree that the Organizer reserves the right to withdraw the signed proposal of participation if:

- 1 - it has not been sent to the organizer within the deadline foreseen by the application for participation;
  - 2 – the company has not paid the necessary deposit within the limits foreseen by the application for participation;
  - 3 - there are significant organization reasons.
- Nothing else will be due for withdrawal.

C) The contracting parties agree that the Organizer will have the right to annul the undersigned proposal of participation, with a written communication to the

ITALIAN EXHIBITION GROUP SpA  
www.iegeexpo.it

Via Emilia 155  
47921 - Rimini (Italy)

Participant, in the event of non-compliance with or ineffective fulfilment (even if partial) on behalf of the himself Participant of the behaviour obligations and duties expressed in the aforementioned code of ethics, as per Chap. II Part 4 art. 8. Such non-compliance will result for the participant in the contract being terminated ipso iure, as it constitutes a serious breach of contract, as per art. 1456 of Italian Civil Law.

D) In the event of failure to pay the balance within the limits indicated in Chapter II Part 1 art.3, the Organizer reserves the right to forbid the Participant or any stand fitters commissioned by the Participant to set up and fit out the stand.

E) It is specified that, in the case of outstanding administrative matters, even those also due to previous dealings with the Italian Exhibition Group, or in the case in which it is seen that the company is in a clear state of insolvency, the Organizer reserves the following rights:

- 1 - non-acceptance of the application form,
- 2 - later non-acceptance of the undersigned participation proposal,
- 3 - non-acceptance of application by participants with contra-deal arrangements,
- 4 - forbidding the Participant or any stand fitters commissioned by the Participant to set up and fit out the stand.

No compensation will be due the company for any reason and the Organizer will have the right to retain any sum already paid for participation in the expo as partial or complete compensation for the previous outstanding debts.

In all the aforementioned cases, the Organizer will take steps to give adequate written communication.

### Art. 4 - EXHIBITING SPACE

#### A) Exhibition layout

Exhibition layout is at the final discretion of the Organizer, including space that may be arranged in other areas of the exhibition centre.

For expo layout requirements, the Organizer has the right, according to its undisputable judgement, to modify/reduce the standard width of passageways in some halls and some areas in the halls without compromising their safety and visitor circulation and without Participants being able to raise any objection regarding the matter.

#### B) stand allocation

Exhibition space allocation is decided by the Organizer, taking into consideration the overall interests of the Exhibition, the order in which application are received, the area requested and, wherever possible, preferences expressed by the contracting party.

It should also be noted that the plan attached to the participation proposal is to be considered provisional since the neighbouring areas and stands are subject to change.

The concept from VICENZAORO sees the event divided into several similar Districts (sections) in terms of market position, product quality level and distribution channels, identified as follows:

ICON • CREATION • CREATION INTERNATIONAL • LOOK • GLAMROOM • FASHION ROOM • ESSENCE • ESSENCE ELEMENTS • EXPRESSION • THE DESIGN ROOM • EVOLUTION • THE WATCH ROOM • VO VINTAGE.

Presence of the participant in one of the Districts is determined by Italian Exhibition Group S.p.A incontestable discretion, after careful assessment of the documentation produced by the Participant and the merchandise that he intends to exhibit.

#### C) modification, reduction, replacement of space

Even in the case of proposal acceptance by the participant, the Organizer nevertheless reserves the right to move, vary or modify the area allocated, in the interest of the show and its assured success.

The number of open stand sides may be modified if required by the Exhibition layout.

The Organizer reserves the right, to be exercised at its sole discretion at any time and therefore even during the event, if its layout is modified, or for other reasons, both to change or to reduce any space already allocated or to replace it with another, even in a different area.

In the event of any of these cases arising participants will only have the right to the possible refund of a sum corresponding to the difference between what has already been paid as a participation fee and the effective cost of the area allocated to them.

### Art. 5 – TRANSFER- ANNULMENT – REDUCTION – WITHDRAWAL- NON PARTICIPATION

1- Stands or parts thereof may not be sublet or allocated, even free of charge, without prior authorisation from the Organizer.

2 - Any Contracting party who, after having submitted an application for participation, intends withdrawing it must inform the Organizer rapidly, in writing.

3 – Participants who request a reduction in the space allocated in the participation proposal, must promptly inform the Organizer in writing, stating the reasons for these changes. In this case, the Organizer reserves the right to not accept the request or to accept it and:

- a) reduce the area, maintaining the allocated position and considering the excess space free to be rented.
- b) allocate a new space compatible with the expo layout, considering the space previously involved in the contract free to be rented

In the above cases, the sum to be paid will be recalculated according to the new area and position allocated.

4 - Participants who, after having undersigned the proposal for participation, want to cancel participation in the exhibition, must promptly inform the Organizer, always in writing, stating the reasons for these changes.

Cancellation of participation entails the payment of specific penalties (without prejudice to further damages) as follows:

a) January edition withdrawal: if the written cancellation reaches the Organizer no later than **August 31<sup>st</sup> 2019**, the penalty will be equal to an amount corresponding to 50% of the entire balance due as determined in the signed exhibiting proposal.

If the written cancellation reaches the Organizer starting from **September 1<sup>st</sup> 2019**, the penalty will be equal to an amount corresponding to 100% of the entire balance due as determined in the signed exhibiting proposal.

- b) September edition withdrawal: if the written cancellation reaches the Organizer no later than **April 30<sup>th</sup> 2020**, the penalty will be equal to an amount corresponding to 50% of the entire balance due as determined in the signed exhibiting proposal. If the written cancellation reaches the Organizer starting from **May 1<sup>st</sup> 2020**, the penalty will be equal to an amount corresponding to 100% of the entire balance due as determined in the signed exhibiting proposal.
- c) both editions Participant' withdrawal:
- c.1** - only January edition withdrawal: same penalties will be applied as per current article point 4 letter a), i.e.
- If the written cancellation reaches the Organizer no later than **August 31<sup>st</sup> 2019**, the penalty will be equal to an amount corresponding to 50% of the entire balance due as determined in the signed exhibiting proposal.
- In addition, total amount due for September edition will be re-calculated using the single edition fee and automatically charged
- If the written cancellation reaches the Organizer starting from **September 1<sup>st</sup> 2019**, the penalty will be equal to an amount corresponding to 100% of the entire balance due as determined in the signed exhibiting proposal.
- c.2** - only September edition withdrawal: same penalties will be applied as per current article point 4 letter b), i.e.
- If the written cancellation reaches the Organizer no later than **April 30<sup>th</sup> 2020**, the penalty will be equal to an amount corresponding to 50% of the entire balance due as determined in the signed exhibiting proposal;

- in addition it will be applied a penalty equal to the difference between what paid for January edition and what due using the single edition fee.
- if the written cancellation reaches the Organizer starting from **May 1<sup>o</sup> 2020**, the penalty will be equal to an amount corresponding to 100% of the entire balance due.
- c.3** – both editions withdrawal: penalties will be applied as follows.
- If the written cancellation reaches the Organizer no later than **August 31<sup>st</sup> 2019**, the penalty will be equal to an amount corresponding to 50% of the entire balance due as determined in the signed exhibiting proposal.
- If the written cancellation reaches the Organizer starting from **September 1<sup>st</sup> 2019**, the penalty will be equal to an amount corresponding to 100% of the entire balance due as determined in the signed exhibiting proposal
- The above mentioned sums at letters c) and d) due as penalty must be paid at the time of receiving the relative invoice.
- 5 - Participant who have not occupied their area or begun set-up within 12 noon of the day before the inauguration, will be considered defaulting to all effects and, without prejudice to greater damages, will be obliged to pay as a penalty the sum equal to the entire participation fee; in this eventuality, the Organizer will also have the faculty to use the aforementioned area, assigning it to other interested parties.
- 6 - In the event of cancellation, participants receiving space in lieu of payment will be subject to the conditions agreed to in the relative contract.

# GENERAL RULES & REGULATIONS OF PARTICIPATION VICENZAORO 2020

## CHAPTER II – TERMS AND CONDITIONS OF PARTICIPATION PART 2

cod. ref: RGE\_VOJ/VOS20

### ART. 1 CATEGORIES OF EXHIBITORS ALLOWED TO PARTICIPATE

Participants must be:

- companies exhibiting products and services they manufacture/produce themselves or their agents; exclusive Italian agents, retailers for foreign companies.
- trade associations, financial organisations and bodies whose institutional role is promotion, research and increasing awareness for this specific sector and its services.

With regard to letters A) and B), it is specified that:

- At VICENZAORO participants are obliged to exhibit only and exclusively products, machinery and equipment, not previously used for commercial purposes by other owners/managers/venues.
- Every product, machine and service shown during exhibition - property of exhibiting companies or hosted - must be conform to the following product list
  - handmade and machined goldsmith articles, jewelry, jewelry in platinum
  - silverware, custom jewelry, watches;
  - precious and semi-precious stones, natural and cultivated pearls, coral, cameo;
  - jewel boxes, seals, plates, semi-finished products;
  - cases and accessories;
  - machinery, equipment for goldsmith and precious stones;
  - accessories for goldsmiths and silver craftsmen;
  - prototyping and software for goldsmith;
  - gemological tools;
  - specialized publishing.
- Representatives are obliged to indicate in the catalogue entry the list of companies they represent and whose products they intend exhibiting. The Organizer reserves the right at any time to request the registered agency agreement or documentation proving this type of relationship;
- companies can request to host other companies on their stands by stating this compulsorily using the co-Participant application form. Organizer reserves the right to authorize this or not.

In the event of Organizer's staff ascertaining any infringement of obligation at points 1, 2, 3 and 4 Organizer reserves the right to start proceedings to seek compensation for the damages.

Any and all responsibility consequent to this, in relation to companies that are guests and/or part of groups, is to be intended as totally borne by the host company and/or the body organizing the group.

### Art. 2 - RATES

Exhibition areas are all easy to see and access.

Exhibition areas located in pavilions 2, 2.1, 2.2, 3, 3.1 e 5 are sold already equipped with fitting solution; therefore, companies requesting to be located in these pavilions must necessarily equip themselves with pre-fitted stand packages provided by the Organizer.

The participation fee, concerning bare area and the whole duration of the Exhibition, for **areas inside the pavilions** is differentiated as follows:

In case of participation in both editions (January and September)

€355,00/sqm. – 1 open front booth

In case of participation in a single edition (January or September)

€425,00/sqm. – 1 open front booth

The participation in the single edition is subject to approval by Organizer.

The following additional charges will be applied to the above-mentioned amounts in case of areas with more than one open side and located in preferential lane as follows:

AREA	CORNER	PREFERENTIAL LANE	CORNER+ PREFERENTIAL LANE
Up to 16 sqm	+15%	+15%	+30%
From 17 to 32 sqm	+11%	+11%	+22%
From 33 sqm	+7%	+7%	+14%

By preferential lane we mean passageways with greater flow of visitors.

The second level of stands (subject to authorisation by Vicenza exhibition center Operations Department) will be invoiced at 50% of the area fee.

Aisle space occupied (subject to authorisation by Vicenza Expo Centre Operations Department) by carpeting or overhead linking structures will be invoiced by special agreements.

Participants must pay a Registration Fee which includes: insurance as specified in Chap. II Part 4 Art. 1, Participants badges in line with the space purchased, inclusion in paper and online catalogues, wi-fi connection and energy supply up to a maximum of 1000 W each 13 sqm.

Participants must provide their stands with safe service buying it in the ecommerce section on the Reserved Area.

Participants who, subject to the Organizer's authorization, host other companies on their stands are required to pay the sum of € 1.100,00 as well as the registration fee (€ 400,00), for each company hosted.

Moreover, a hospitality fee and a registration fee will be charged to Participants who host companies not declared in the co-Participants application form on their stand without authorisation from the Organizer

Other exhibiting formats and services with relative costs are indicated in the application form at page "Exhibiting Rates Form".

Ad hoc exhibition packages will be drawn up for specific districts.

Aforesaid costs do not include VAT.

### Art. 3 - TERMS AND METHOD OF PAYMENT

#### A) Payment of exhibit area

Payment of the deposit and the remainder of the sum indicated on the countersigned proposal of participation must be made via:

bank transfer, made out to: Italian Exhibition Group S.p.A.,

Coord. Bancarie: INTESA SANPAOLO SpA  
Viale dell'Industria, 47 - VICENZA (VI) - 36100  
IBAN: IT85X0306911889100000000001  
BIC CODE/SWIFT: BCITITMM

indicating the reason for payment as "ANTICIPO (o SALDO) (deposit or balance) VICENZAORO JANUARY or SEPTEMBER 2020" along with the Participant's trading name.

Payment deadline are as follows:

VICENZAORO January 2020: advance payment must be paid within **15<sup>th</sup> October 2019**

In case of confirmation of participation subsequent to the date above-mentioned, Participant must pay the advance payment upon signing.

Balance payment has to be paid within **30<sup>th</sup> November 2019**

Possible fitting balance has to be paid within 30<sup>th</sup> November 2019

VICENZAORO September 2020: advance payment must be paid within 30<sup>th</sup> November 2020

In case of confirmation of participation subsequent to the date above-mentioned, Participant must pay the advance payment upon signing

Balance payment has to be paid within **31<sup>st</sup> July 2020**.

Possible fitting balance has to be paid within 31<sup>st</sup> July 2020

For both editions, failure to pay the balance results in the provisions foreseen in Chapter I Art. 3 letter D).

#### B) payment of technical services

Any technical services included in the participation proposal must be paid in the same way as the stand (deposit followed by balance settlement).

Outstanding amounts for additional services, including any advertising previously agreed with the Organizer, requested after confirmation of participation, and any other expenses that may have been anticipated by the Organizer on behalf of Participants, must be settled: by online payment with credit card in the section "administrative services" in the Reserved Area, by bank transfer (for bank account see letter a)) or at the cash desk in the Exhibition Centre during exhibition hours.

It must be noted that the staff entrusted by Italian Exhibition Group Spa with the consignment of invoices relative to services to stands is in no way authorized to request or receive cash payment from Participants.

In case of any outstanding sums for services requested by participants represented and/or hosted on other Participants' stands, the Organizer holds the Participant renting the stand responsible for settling them. The relevant payments are to be made in the same way and by the same deadline as specified above.

### Art. 4 - OFFICIAL CATALOGUE AND EXHIBITION MAP

Without accepting liability or making a commitment of any kind, the Organizer prints an official catalogue and provides one free copy to each participant, using the data inserted by the Participant in the "Catalogue" section on the Reserved Area, which must be received no later than 30 November 2019 for VICENZAORO January 2020 and no later than 15 June for VICENZAORO September 2020

The information provided in the catalogue entry form will also be used to indicate Participants on the event map.

If the Participant does not complete the catalogue section within the deadline above-mentioned, Organizer will publish the information already in its possession. In this case, the Participant accepts all liability for any damages.

In this case, the Participant assumes all responsibility for any damages, even in respect of any companies no longer represented in the current edition, where the modification of the represented companies is not communicated to the Organizer within the above deadline.

Participants accept responsibility for the information declared in the application form and to be included in the catalogue, exempting Italian Exhibition Group S.p.A. from any liability for false declarations.

Any other technical or promotional indications may be included by Participants on request and will be invoiced.

In particular, official catalogue entries of possible represented companies, trade marks, brands or any name related to the Participant, will be included at a cost of € 200,00 + VAT per name included.

The exhibition catalogue is the organizer's only official publication.

Any other promotional publication, excepting official Organizer's publications, is the initiative of unauthorized private individuals.

### Art. 5 - EXHIBITION CANCELLATION - SUSPENSION

If for any reason, including force majeure, the Exhibition cannot be held, participation confirmations are considered automatically annulled and Management will reimburse participants the fees paid for exhibit area rental.

If, on the other hand, the Exhibition is suspended after the opening;

a) due to force majeure, no reimbursement is due to participants;

b) for any other reason, the Organizer will reimburse participants the proportion of the rental fee calculated against the remaining event time.

In neither case is Italian Exhibition Group S.p.A. obliged to pay participants compensation of any type.

**Art. 1 - STAND PLAN**

1.1 Stand plans must match the following requirements:

**A) Fitting**

Booth fittings must not exceed the allocated area, indicated by paint or tape lines and it must comply with Technical Regulations of Vicenza S.p.A., in chapter DESIGN REGULATIONS FOR VICENZAORO BOOTHS.

Every company participating in the exhibition must occupy the area allocated with a stand whose technical and aesthetic characteristics are consistent with the event's overall image, and which must include carpeted flooring for the stand.

Participants must always set up, equip and maintain their stands in a manner that does not prejudice the appearance or visibility of nearby stands, or cause any damage to other participants.

Since exhibition areas do not have partitions, every Participant must install partitions at their own expense to separate their stand from neighbouring participants.

In particular, in the event of perimeter walls exceeding the height of adjacent stands' walls, the former must have a perfect neutral colour finish.

Stands' walls must always be free-standing

In large exhibition areas that include passageways, indicated on the hall floor plan, no stand fittings may obstruct these aisles.

Island stands (with four open sides) and peninsula stands (three open sides), must limit the use of perimeter partitions.

Construction of two-storey stands is possible on condition that the second storey has an area of no more than 100 sq.m. and height doesn't exceed the limits indicated in letter C) point 1, 2, 3 and 4 .

All double-sided graphics must be positioned at a minimum distance of 2 metres from boundaries with adjacent stands.

The stand must also show the name of the participating company.

**B) Non-standard fittings**

In case of non-standard type standfitting, Participants must send Operations Department Stand fitters' Statement of Correct Assembly and a Structural Adequacy Certificate.

All fittings featuring specific characteristics as per chapter 3.6 of Vicenza Exhibition Centre Technical Rules and Regulations, always available on Exhibition web site section "exhibitors info" (direct link:

[www.vicenzaoro.com/images/documenti\\_espositori/Technical\\_Regulations\\_.pdf](http://www.vicenzaoro.com/images/documenti_espositori/Technical_Regulations_.pdf) ) are considered "non-standard".

Technicians of Italian Exhibition Group S.p.A. can request all the necessary certifications, even in the case of structures / installations not relevant to the aforementioned cases, but involving possible safety hazards.

**C) Height**

All the stands will be aligned and uniformed, according to the following heights:

OBLIGATORY HEIGHT	PAVILIONS
2,5 m	2,0, 2,1, 2,2, 2,3, 2,4, 2,5
3 m	3,0, 3,1, 3,2, 5, 8,1, 9
5,5 m	1, 4, 6, 7

Graphic elements and suspended structures must be assembled on the floor and raised to the appropriate height with motorized or manual lifting devices; same height restrictions as above.

**1.2 STAND DESIGN APPROVAL**

All stand plans must be approved by the Vicenza Exhibition Centre's Operations Department and be uploaded on the Reserved Area "Safety Portal" section at least 30 days prior to the booths' set-up start date

For all non-standard stand fitting, it is compulsory to submit the technical documentation required by the Expo Centre's Technical Regulations for each specific case. Generally speaking, this is a technical design report, submitted within and no later than 5 days before the start of set-up and standfitting work and a structural adequacy certificate, signed and stamped by an authorized technician (architect/engineer, member of the appropriate association), the original of which must be consigned within and no later than 24 hours before the start of the exhibition.

Vicenza Exhibition Centre Operations Department reserves the right to consent, at his own judgement, two-storey stand plans exceeding height and surface indicated in previous paragraph only if the firm has complied with safety rules as per Interministerial Public Health- Job Decree of July 22nd 2014.

Operations Department reserves the right to consent, at his own judgement, stand plans featuring size and technical traits different from rules and limits exposed at point 1.1, letters A) B) and C) on condition that they do not prejudice the appearance or visibility of nearby stands.

In one of those case: stand project not approved, stand project presented after the deadline or not presented at all, stand built up following a project different from that approved; the Organizer reserves the right to:

- a) Modify the project
- b) Remove standfitting
- c) Impose a prefitted stand and the cost, including any applicable surcharge, will be charged to the Participant in whose name the stand has been rented.

In the event of Participants being in default of any of the above, The Organizer reserves the right to refuse participation in the event and claim, by way of damages, payment for the full amount for the exhibition area.

Participants are liable for all installation and standfitting and they expressly release Italian Exhibition Group S.p.A. of all obligations for any damage caused to themselves or others by installation errors attributable to incorrect calculations or imperfect construction.

**Art. 2 - ACCESS TO THE EXPO CENTRE – MOVE-IN – SET-UP**

In addition to the indications of the Consolidated Act of Public Safety Laws (TULPS), for further security, access to the expo centre is forbidden to any person in possession of offensive weapons (art. 30 TULPS), as well as any person in possession of toy weapons, stunning devices, explosive and incendiary

substances/devices and toxic chemical substances. Exceptions may be granted at the sole discretion of the Organizer.

It must be remembered that, in the event of failure to pay the remainder, i.e. in the case foreseen by Chapter I Art. 3 letters D) and E), Organizer has the right to not permit stand set-up and fitting to either the participating company or any stand fitter appointed by it.

In that case the Organizer, as well as withholding any deposit already paid, and claiming the entire sum agreed on for participation, as indicated in the countersigned proposal of participation, will consider the exhibit area free and it may be allocated to others.

The hours, official dates and other technical instructions for move-in, set-up and dismantling, which participants undertake to observe via the undersigning of these rules and regulations, can be consulted on the Web site of the Expo in the "EXHIBIT" section.

It should be noted that stand structures' set up must be completed by 6.30 pm on three days prior the exhibition's beginning.

On the day prior to the exhibition's eve, stand fitters access will be allowed only for maintenance operations and booth internal cleaning, while all the operations that will be carried out outside the stand (painting, stuccoing, graphic installations, etc.) will be forbidden, with the exception of cleaning operations.

On the day prior to the inauguration, stand fitters will have access to the pavilions only for the delivery of the stand to the participant, who will be allowed only to carry out the final work of positioning samples on display.

Any proven need for limited extensions of the times set in the set-up phase, with the exception of the pre-eve and eve of the event, must be requested to the Operations Office of the Fiera di Vicenza Exhibition Center. The request must be made at least 24 hours before use, by email to elena.cortese@iegexpo.it, or to sate.vi@iegexpo.it, or alternatively it can be delivered directly by hand to the Operations Office of the Fiera di Vicenza Exhibition Center or at the SATE office during the scheduled opening hours.

Any authorization for out-of-hours access will be issued, at the sole discretion of Italian Exhibition Group S.p.A., communicating the rate to be paid to Italian Exhibition Group S.p.A. according to the rates reported in paragraph.2.3 of the Technical Regulations of the Fiera di Vicenza Exhibition Center.

Any completion work or changes beyond the closing time outside the set-up and dismantling period must therefore be carried out with the authorization of the Operations Department of the Vicenza Exhibition Center on the eve of the event and during the event, with a specific security service charged to the participating company, between the evening closing and the morning opening.

The request for this service must be received by 12.00 p.m. of the same day of use at S.A.T.E. (Exhibitors Technical Assistance Service).

Modifications to or change of exhibition areas must be authorised by the Organizer and carried out at the applicant's expense.

Participants who have not occupied their area or started standfitting work by noon on the eve of the inauguration will be considered to have withdrawn to all intents and purposes, as per Cap. I art. 5 point 5.

**Art. 3 – CONTRACTORS and PROVISION OF SERVICES**

For stand fitting work, including the rental of any material required for this purpose, Italian Exhibition Group S.p.A. reserves to right to appoint one or more companies as "authorized contractors", whose names will be opportunely communicated to participants, along with the rates for their services.

These services are regulated and invoiced, but not provided directly, by Italian Exhibition Group S.p.A., who therefore does not assume any responsibility regarding any inefficiency or problems with the provision of said services.

The services can be ordered by means of an e-commerce platform accessible with a password, which is sent by Italian Exhibition Group S.p.A. in the months prior to the expo. It must be noted that, when purchasing or ordering a service, the general conditions for their provision (always attached with service details) are intended as being accepted.

It must be remembered that the conditions of provision may be subject to variation, due to the technical nature of the individual service offered.

Payment of the aforementioned services is disciplined as per Chap. II Part 1 art 3 of the Exhibition's General Rules and Regulations

Any complaints regarding the services and/or concerning their invoicing, will only be considered by the Organizers if sent to them in writing within and no later than the end of the exhibition.

Any complaints made after the end of the exhibition will not be taken into consideration and, in this case, Italian Exhibition Group S.p.A. will not be obliged to grant any form of refund or compensation.

**Art. 4 - DAMAGES**

4.1 Participants undertake to avoid damaging plaster and flooring and to use trestles or frames to hang or hold objects. During stand installation, Participants and their contractors undertake to use only water-based paint.

In particular in case of fitted stands it is forbidden to fix posters or any kind of graphic panels with nails, pushpins or double-sided tape

Exhibitors can use transparent adhesive tape and/or hooks and chains that can be hung to the top of the walls.

It is forbidden to use stands' plumbing system or that of the expo centre's public toilets to dispose of food and solid, liquid or semi-liquid waste, toxic, corrosive or pollutant substances.

For the management / disposal of dangerous substances such as: color barrels, used oils, paints, etc. that can be used in compliance with the provisions of this regulation, it is obligatory, before introducing them into the "Vicenza" Exhibition Center, to label them with the name of the owner company / outfitter, in order to allow their traceability.

All waste produced during stand set up and dismantling operations (e.g. packaging, cardboard, wood, plasterboard, plastic, bulky waste, etc.) must be disposed by the participating companies / installers .

All disposal operations must be carried out according to current legislation (Legislative Decree of April 3, 2006, n. 152 – Environmental Subject Law - e s.m.i).

# GENERAL RULES & REGULATIONS OF PARTICIPATION VICENZAORO 2020

## CHAPTER II – TERMS AND CONDITIONS OF PARTICIPATION PART 2

cod. ref: RGE\_VOJ/VOS20

Any damage must be compensated and exhibited products will be held as security. Management has the right to claim against this material without prejudice to other forms of compensation.

**4.2** During the entire set-up and standfitting period, Participants are required to keep aisles and passageways clear of all material, waste and equipment, in order to ensure free circulation of vehicles and people.

They are also required to remove any residue of paint, adhesive tape or suchlike from the floor round the stand. In the event of Participants not complying with the above, the Organizer will have the necessary cleaning done by its contractors and charge the cost of the work to the Participant(s) in question.

### Art. 5 - SAFETY STANDARDS – FIRE PREVENTION – ELECTRICAL SYSTEMS

All materials used for stands (partitions, backdrops, various structures, platforms, coatings, fabrics, ceiling panels, carpets, etc) must be INCOMBUSTIBLE, FIREPROOF AT ORIGIN OR FIREPROOFED in accordance with current legislation and subsequent integrations and amendments. Consequently, prior to the event, Participants must submit, on the Safety Portal of Vicenza exhibition center (filling in the forms available on the Safety Portal), the Fireproofing Certificate and test report for the materials they wish to use, no later than 48 hours before the Exhibition's beginning.

All electrical installations on stands are the responsibility of the Participant who will ensure they are realized with best working standards and compliant with current standards. After all stand electrical installation work is completed, every Participant and stand fitter must submit on the Safety Portal section of the Reserved Area the "Declaration of the Electrical System's conformity to Workmanlike Standards" (the form can be downloaded from the Reserved Area), and relative compulsory attachments, completed and signed by a qualified technicians, attesting the compliance of the systems with a professional-standard installation (as per Italian Ministerial Decree 37/2008).

Moreover, for booths requiring an electrical power greater than 6 kW, it will also be mandatory to provide the electrical system plan drawn up by an authorised professional.

In order to guarantee the supply of electricity to the stand by Italian Exhibition Group Spa, the aforementioned documentation must be submitted on the portal at least 48 hours before the Exhibition's beginning.

A copy of the statement of compliance and compulsory attachments must always be available on Participants' stands. Stands' electrical systems must only be connected to the Italian Exhibition Group electricity supply by official Italian Exhibition Group electricians.

Each stand must be equipped with fire extinguishers having a capacity of at least 34° 233BC, with a ratio of one (1) per 100 sq.m. of exhibition space. In addition, the fire extinguisher must be placed in a central position within the stand.

Failure to comply with safety and prevention standards entitles Italian Exhibition Group S.p.A.to:

- prevent the defaulting stand fitter from working in the Exhibition Centre Fiera di Vicenza.

- exclude the Participant from participating in the event and in any others Organized by Italian Exhibition Group.

In the event of documentation being lacking or incomplete, Italian Exhibition Group will not authorize connection to the expo center's electricity supply.

All electric components must comply with C.E.I. standards and have the ISQM mark or equivalent for foreign countries.

### Art. 6 - WORKPLACE SAFETY

Participants must comply with current workplace safety legislation and in particular the provisions of Italian Legislative Decree 81/2008 and subsequent modifications and amendments. They must also comply with Italian Exhibition Group S.p.A.'s DUVRI (document for the evaluation of interference risks), downloadable from section "services" - > "Documents" in the Reserved Area".

When arranging set-up standfitting, dismantling or any other type of work to be carried out on Exhibition Centre premises or grounds, Participants must:

- A) ensure the technical and professional suitability of all contractors also by checking their Chamber of Commerce registration;
- B) check regular payment of contributions on behalf of contracting companies, having them consign a copy of their DURC (certification of payment of social security contributions);
- C) verify his own contractors comply with current worksite safety legislation;
- D) give a copy of the DUVRI (document for the evaluation of interference risks) drafted by Italian Exhibition Group S.p.A., gathering comments or suggestions from the suppliers/stand fitters/contractors and reporting them immediately to Vicenza Operations Department.

E) moreover, in the event of several companies being involved, participants must produce its own DUVRI (document for the evaluation of interference risks) regarding its area of competence.

If stand fitting work falls within construction sites regulations, i.e. Italian Legislative Decree 81/2008 Chapter IV, the participant must comply with all obligations foreseen in the above decree, such as the appointment of a safety Coordinator, processing of a Safety and Coordination Plan complete with SOP (document detailing its standard operating procedures)

Upon signing these provisions on the application form, participants declare they have read the contents of Italian Exhibition Group S.p.A. DUVRI carefully and agree to comply with its requirements, as well as to provide copies of the DUVRI to their suppliers/stand fitters/contractors.

### Art. 7 - STAND REMOVAL

Stands must not be dismantled totally or in part before the end of the event and exhibited materials may not be removed before the event closes.

Participants who infringe this rule will be fined an amount equivalent to half the gross rental of their stand.

Dismantling schedule and dates will be available on the Safety Portal, in the Reserved Area, and on specific communications; Italian Exhibition Group reserves the right to change or modify hours or days due to technical reasons, modifications will be promptly communicated at the same website above-mentioned. Italian Exhibition Group reserves the right to establish different times and priorities for the dismantling of exhibition areas located in specific areas.

It must also be noted that during dismantling days the use of cranes or truck-mounted cranes for loading goods in the expo halls is prohibited; these vehicles can be used in a next period (precise dates will be announced by Vicenza Exhibition Centre Operations Department in the "Safety Portal" on the Reserved Area).

If the Participants does not complete stand dismantling by the stated deadline, without other formality the Management may remove any material on the Participants' behalf, and at their expense and risk. 30 days from the end of the exhibition, without other formality, the Organizer may arrange for the sale of any materials and samples that Participants have not removed. the Organizer will deduct from sale revenue any amount still owed by Participants and will keep the remaining amount at the latter's disposal for a maximum of 6 days, after which the amount will be confiscated by the event Organizer, who accepts no liability for materials and products left in the Exhibition Centre. At the Participant's expense and risk, the event Organizer may arrange for the materials and products to be taken elsewhere. Moreover, be advised that under none of the foregoing circumstances will Italian Exhibition Group S.p.A. be held responsible for any damage to materials occurring while dismantling, during their removal or while they remain unattended at the exhibition Centre.

### Art. 8 - ENTRY PASSES

The Organizer provides each participating company with a number of free entry passes (alias exhibitors badge) in proportion to the square meters of exhibition space purchased. The Badge Request section will be available as soon as the Participant has paid the amount relating to his participation in the exhibition.

Entry passes are strictly personal and at no time and for no reason may be used by others, even temporarily

Participants are responsible for all material they receive and, in the event of loss or misplacement, the Organizer is not obliged to issue replacements and may invoice Participants for any replacements requested.

### Art. 9 - PARKING

The Exhibition Centre has various parking areas. Parking cards can be purchased in the E-commerce section Reserved Area.

### Art. 10 - EXHIBITION SAFETY - SECURITY SERVICE

Although Italian Exhibition Group S.p.A. accepts no obligation or responsibility for security during the exhibition, permanent night & day security service is operative from 8 pm on the day before the event opening until 8 am on the day after closing. Nonetheless, participants must monitor their stands and the products exhibited there during Exhibition hours.

Italian Exhibition Group S.p.A.is released from any obligation to keep safe products, material, equipment, machinery, etc. brought near or in the stands by Participants. Italian Exhibition Group S.p.A. will not be held liable in case of theft or damage occurred during set-up or removal operations, or during the exhibition itself and due to causes not attributable to force majeure.



# GENERAL RULES & REGULATIONS OF PARTICIPATION IN VICENZAORO 2020

## CHAPTER II – TERMS AND CONDITIONS OF PARTICIPATION PART 3

cod. ref: RGE\_VOJ/VOS20

### Art. 1 – EXHIBITION HOURS

The Organizer has the right to modify the event's duration, opening and closing date, and daily opening hours.

This right does not oblige Italian Exhibition Group S.p.A. to offer participants total refunds or compensation of any kind.

Participants and their staff may enter the Exhibition one hour before opening time and must leave the venue at closing time. The Organizer may authorise extensions of these times on request.

### Art. 2 - VISITORS

The event VICENZAORO is open to trade operators who may visit the exhibition free of charge if they arrive with an invitation from a Participant.

In order to access the event, all trade members must demonstrate that they work in the sector by showing a business card or other form of proof of status.

Participating companies are forbidden to supply invitations to visitors who are not trade members.

The VO Vintage section is open to trade operators and to public. Admission is free.

In addition to the indications of the Consolidated Act of Public Safety Laws (TULPS), for further security, access to the expo centre is forbidden to any person in possession of offensive weapons (art. 30 TULPS), as well as any person in possession of toy weapons, stunning devices, blunt instruments, work tools, explosive and incendiary substances/devices and toxic chemical substances. Exceptions may be granted at the sole discretion of the Organizer.

For further information on tickets, visitor access procedure and suchlike, please consult the "Visitors Info" section on the exhibition's website.

### Art. 3 - CIRCULATION OF THINGS AND PEOPLE

During exhibition days, it is forbidden to obstruct aisles and passageways with material, particularly those near the emergency exits. It is also forbidden to circulate in the expo centre using electrically powered means of personal transport, apart from mobility aids for people with handicaps or disabilities.

### Art. 4 - SMOKING REGULATIONS

Pursuant to Law 3 of 16 January 2003 and Prime Minister's Decree of 23 December 2003, smoking is strictly prohibited throughout the Exhibition Centre. The smoking ban is notified by appropriate "VIETATO FUMARE" ("NO SMOKING") signs that include indications of the relevant legislation, fines applied to offenders and the names of those tasked to ensure the ban is observed and establish if infringements occur. These signs are located at Exhibition Centre access points and are clearly visible. Other signs are used inside the building to indicate that smoking is not allowed and state simply "VIETATO FUMARE."

Offenders are subject to fines of €25-€ 250. The amount of the fine is doubled in the event of infringements committed in the presence of a visibly pregnant woman, babies or children up to 12 years of age. The Municipal Police, State Police and Italian Exhibition Group officials are responsible for ensuring the ban is observed and establishing if infringements occur.

Smoking is only allowed outside of the Exhibition Centre and under outdoor porticos, indicated by notices to this end.

### Art. 5 - ALCOHOLIC BEVERAGES, BEVERAGES, FOOD, DIETARY PRODUCTS AND SUPPLEMENTS DISTRIBUTION

Only small amounts of beverages, food, dietary products & supplements may be served to visitors and only for tasting purposes, so must be moderate and suitable for eating or drinking on-site.

Above mentioned products must compulsorily be compliant with Italian and European regulations, particularly regarding safety, personal health and the sale of said products.

Italian Exhibition Group S.p.A. assumes no responsibility whatsoever in the event that, following checks carried out by the appropriate authorities, infringements are ascertained of the aforementioned regulations; any and every charge, consequence and sanction will be totally borne by the exhibitor in question, who will also be bound to respect all the contractual obligations regarding its participation in the expo.

Participants therefore also personally assume any and every onus and liability in relation to third parties in general in the event of false statements, as well as any damages due to the tasting/offer of products that do not meet legal requirements, totally exonerating Italian Exhibition Group S.p.A. regarding this matter.

Glasses, bottles or other glass objects may not be removed from stands: these items must be placed in areas accessible only to the Participant's staff.

Participants and their staff are bound to comply and ensure compliance with the aforesaid safety requirements, bearing all liability for failure to do so.

### Art. 6 - MACHINERY AND ITS USE

All exhibited machinery and vehicles must be new, approved or to be approved for licensing, with the exception of prototypes, which must be provided with a notice clearly stating "prototype."

Exhibited machines and vehicles cannot be operated unless written authorisation (sending the request to email address [safety.vi@iegexpo.it](mailto:safety.vi@iegexpo.it)) has been previously obtained from Management, to who assesses each case before making a final decision on whether to grant this authorisation.

Issuing of authorisation does not imply the Organizer will accept liability or release participants from responsibility for operation of aforementioned machinery. Participants must therefore take all precautions necessary to prevent accidents and fires, reduce noise, eliminate odours and avoid gas emissions. Under no circumstances may machinery or equipment involving the use of fire be operated. Machinery must in no way constitute a hazard or disturbance to others.

For extraction of the fumes produced by cooking of food inside the stand, the Participant must use a special hood with suction block positioned above, complete with 4-stage filters with activated carbon for elimination of the cooking smells produced.

The Organizer reserves the final right to revoke the aforesaid authorisation if it considers that inconvenience of any type could occur.

If machinery or equipment is required to comply with current laws and regulations, Participants must have them examined at their own expense and obtain relevant approval from the competent authorities.

In this regard, Participants of this type of machinery and equipment declare they are in compliance comply with the aforesaid Directive when they sign the application form, thereby releasing Italian Exhibition Group S.p.A. from any ensuing liability.

### Art. 7 - REGULATION OF NOISE LEVELS ON EXHIBITION PREMISES

As a rule, Participants are not allowed to use audio reproduction equipment to broadcast music and sound. Any exceptions must be authorised by the Organizer, but this does not exempt participants from complying at their own expense with current laws regarding performing rights, according to which they assume all responsibility in any case.

Exhibiting companies who have required to the Organizer to use sound reinforcement equipment, also for the use of public address equipment like microphones, speakers, etc, must use said equipment in such a way as to ensure a noise level that allows a suitable ambience for conducting business and therefore lower than levels in force (Legislative Decree 81/2008, Title VIII, Chapter II).

In any case, the Organizer requires the noise level to be less than 80 db at all times.

Specifically, the sound diffusion should be separated from the light plant and the rest of the electrical equipment. The sound diffusion should be directed towards the inside of the stand only

Moreover, at its sole and exclusive discretion, the Organizer may decide that the sound levels produced by various apparatus or machinery on the Participant's stand appears to be dangerous and/or annoying for the activities being pursued by other operators in the vicinity, and consequently invite (via a written or verbal notification made by one of its staff) a Participant to reduce noise to levels even lower than the decibels indicated herein. Sound levels will be measured by sound meters at the nearest possible point outside the stand area by Organizer's authorized staff.

Failure to comply with the aforesaid dispositions, including the request to reduce noise to levels lower than those specified in the second paragraph above, will give rise to the following actions against the defaulting Participant:

- a) for the first infringement notified, a verbal warning;
- b) for the second infringement, a written warning;
- c) from the third infringement onwards, the Organizer reserves the right to stop the stand's electricity supply and the Participant is not entitled to refunds or compensation. A warning will be given 15 minutes before power is disconnected and may last for up to 3 hours, depending on the final decision taken by the Organizer.

the Organizer also reserves the right to take the appropriate legal action, in order to be awarded compensation for the damages sustained, as this is a question of serious default.

In none of the aforementioned cases may Italian Exhibition Group S.p.A. be held responsible for any damage caused to the Participant and/or material exhibited when envisaged sanctions are applied following the Participant's failure to comply with the provisions herein.

Without prejudice to the abovementioned regulations, Italian Exhibition Group S.p.A. cannot be held responsible in any way if a Participant's illicit behaviour causes damage to other participants. Any such controversies must be resolved directly by the Participants in question and Italian Exhibition Group S.p.A. is released from any obligation and/or responsibility.

### Art. 8 - ADVERTISING

Advertising media are managed by The Organizer, who has the faculty of realizing at its discretion any advertising solution it considers opportune in the entire expo centre area.

While Participants enjoy complete freedom of advertising on their stands, they may not use any form of publicity that causes disturbance or involves direct comparison with other Participants, or which has a negative effect in any way on the event's spirit of trade hospitality.

More specifically, Participants are forbidden to:

- A) carry out any form of advertising/ flyers/ leafletting in indoor and outdoor areas of the Exhibition Centre, except inside their stands;
- B) display billboards and/or samples, even if merely indicative, on behalf of companies not listed in the application form and not represented;
- C) perform entertainment or shows of any kind with the aim of presenting products, even only on their own stand, without prior authorization by the Organizer.
- D) Moreover, no company (whether an Participant, guest, or represented at the event) may publish any logos or trademarks on official Organizer's promotional materials except for those agreed in advance with the Organizer.

Without prejudice to the above clauses, all forms of publicity and/or advertising are allowed outside allocated exhibition areas only if previously authorised by the Organizer, and are subject to payment of the fees indicated in the advertising price lists.

Participants are totally and solely responsible for:

- A) any civil, administrative or criminal liability deriving from advertising content;
- B) any civil, administrative or criminal liability deriving from advertising action;
- C) any and all liability with respect to participants and/or third parties in general for its advertising content or infringement of any laws, including those regarding competition.

Failure to comply with the aforementioned restrictions will result in the Participant being subject to a fine of € 2,000 (two thousand) for each infringement of the aforementioned regulations ascertained by the Organizer.

The Organizer also reserves the right to lodge further claims for compensation of greater damage sustained.

### Art. 9 - RETAILING

"On-the-spot" retailing and provision of paid services are strictly prohibited.

The Participant accepts any and all responsibility for infringements of this prohibition, releasing Italian Exhibition Group S.p.A. from any consequent liability and/or obligation.

# GENERAL RULES & REGULATIONS OF PARTICIPATION IN VICENZAORO 2020

## CHAPTER II – TERMS AND CONDITIONS OF PARTICIPATION PART 3

cod. ref: RGE\_VOJ/VOS20

Disputes with other operators arising from this infringement, must be settled directly by the Participants involved, releasing Italian Exhibition Group S.p.A. from any relevant responsibility and/or obligation in this regard.

Though sales are strictly forbidden in all the exhibition halls, as specified in the first paragraph of this article, in the VO Vintage section it will be possible to make "on-the-spot" retailing only in specific designated areas (Hall 8.1).

The sale of these products is permitted in compliance with all the regulations supervising their marketing, including the possession of a regular license, which the trade operator must fulfil, with exemption of any responsibility of Italian Exhibition Group S.p.A.. Each administrative and fiscal charge for the regular execution of the "on-the-spot" retailing is also the sole responsibility of the trade operator, releasing Italian Exhibition Group S.p.A. from any responsibility in case of trade operator's assumes no responsibility in the event of default by the trade operator.

It should also be noted that any disputes between the operators (unfair competition, similar product sales, etc.) must be resolved directly between the operators themselves, and Italian Exhibition Group S.p.A. will be completely exonerated from responsibility in the matter.

### **Art. 10- STAND CLEANING - WASTE DISPOSAL**

All Participants must arrange for the cleaning of their stands during the hours indicated by Vicenza Operations Department. In particular, Participants must leave

the stand area in the condition in which they found it, namely free from any adhesive tape, discarded materials and waste.

In this regards, during the exhibition Participants will be provided with rubbish bag of different colors to be used for the recycling (paper, non-recyclable waste, plastic and tins). In particular, Participants must leave the stand area in the condition in which they found it, namely free from any adhesive tape, discarded materials and waste.

The Participant and his representatives are responsible for the proper disposal of the garbage produced inside the exhibition center and in the allocated exhibition space.

### **Art. 11 - CONFERENCES, CONTESTS, BUSINESS MEETINGS**

**11.1** Conferences, contests, business meetings and events of various types may be held during the Exhibition.

**11.2** Italian Exhibition Group S.p.A. shall not be held in any way responsible in the event that one or more of the scheduled business meetings cannot be held, or in the event that dealings between buyer and Participant do not lead to the desired results; any and all relations between the latter shall be managed exclusively by the two parties involved, exonerating Italian Exhibition Group S.p.A. from all and any responsibility.



### Art. 1 - DAMAGES - INSURANCE

Italian Exhibition Group S.p.A. is not liable for damage to persons and property, regardless of how or by whom this might be caused.

After confirmation of participation in the event, Italian Exhibition Group S.p.A. automatically insures individual exhibiting companies that have paid the registration fee as follows:

#### 1) PARTICIPANT'S "COMPANY MULTIRISK" COVERAGE:

What is insured: goods, equipment, furnishings, inclusive of the value of the stand, for € 26,000.

Duration of coverage: period for which the insured items are on Exhibition Centre premises, including installation and dismantling.

Risks insured: SUMMARY OF COVERAGE (\*)

Fire due to any cause – Lightning – explosion and outbreak produced by not explosive devices - Spontaneous combustion – Road vehicle impact – Theft – Robbery – weather event - Rainwater or water pipe leakage – Collapse – Breakages (excluding fragile objects) – Falling aeroplane, aeroplane parts or air freight.

Damage caused to insured items by actions carried out by order of public authorities with the aim of preventing or limiting damage is considered the equivalent of the aforesaid events.

Are expressly excluded from this insurance coverage: pilferage and pickpocketing – any damage to precious stones and metals, money and jewels.

Franchise: a general franchise of € 250.00 to be borne by the claimant will be applied to each loss.

In the case of goods exhibited outdoors, the franchise is increased to € 515.00 for each loss.

Reporting incidents: the insured parties (individual Participants) must:

a) inform the insurance company (ZURICH INSURANCE PLC - BERNARDI ASSICURAZIONI SRL address: Via Flaminia, 80 - 47923 RIMINI (ITALY) phone +39 0541 393477 - Fax +39 0541 393478 email: [alessandra@bernardisrl.it](mailto:alessandra@bernardisrl.it)) and Italian Exhibition Group Spa within 48 hours of the loss;

b) in the event of theft immediately report the event also to the public authorities and attach a copy of the report to the claim.

#### 2) PARTICIPANT'S "THIRD PARTY CIVIL LIABILITY" COVERAGE:

What is insured: civil liability of Participants and Participant staff during the period of the exhibition, including stand installation (excluding loading and unloading of goods/materials) and dismantling operations, and any demonstrations or trials; with the exclusion of liability on behalf of the insured party in his role as manufacturer/producer.

Other Participants are considered third parties.

The policy does not cover damage to Participant property and property held for any reason.

Maximum insurable values: € 2,500,000.00 for each loss, with a limit of € 2,500,000.00 for each person suffering bodily injury and € 2,500,000.00 for damage to property.

NB:

(\*) In the event of controversy, the ONLY DOCUMENTS ACCEPTED are the PARTICIPANT'S "COMPANY MULTIRISK" COVERAGE and PARTICIPANT'S "THIRD PARTY CIVIL LIABILITY" COVERAGE, deposited with Italian Exhibition Group S.p.A. The cost for the above insurance coverage is included in the registration fee (see Chapter II Part 1 Art 2).

Participants can, however, make direct arrangements for the insurance coverage they think most appropriate, independently of the arrangements.

In fact, Participants duly release Italian Exhibition Group S.p.A. from all liability deriving from the presence of goods, equipment, furnishings, stands, etc. on Italian Exhibition Group premises.

### ART. 2 - INDUSTRIAL AND INTELLECTUAL PROPERTY RIGHTS

The Participant accepts all liability for holding rights on brands, logos, patents, industrial inventions and models, and copyrights applicable to products and/or machinery on display. The Participant therefore holds Italian Exhibition Group S.p.A. harmless from all claims in the event of any such infringement or in the case of breach of competition regulations with regard to other Participants and third parties in general. Any disputes that may arise among Participants or between Participants and third parties must therefore be settled directly by the parties, exonerating Italian Exhibition Group S.p.A. from any liability and/or obligation.

### 2.2 - UNIONFILIERE /ASSICOR DESIGN CODE OF CONDUCT .

unfair competition between participants at the Event is prohibited.

With regard thereto, the Participants acknowledges that Italian Exhibition Group S.p.A. has adhered to the Unionfiliera/Assicor Design Code of Conduct (available on [https://www.vicenzaoro.com/images/documenti\\_espositori/ASSICOR\\_completo\\_eng.pdf](https://www.vicenzaoro.com/images/documenti_espositori/ASSICOR_completo_eng.pdf)), of which the Participants has been informed along with the relative Implementing Regulation.

The Participants therefore, agrees to comply with the aforesaid Code of Conduct and Implementing Regulation, which he declares to have viewed and, more specifically:

- accepts and recognizes as legitimate the activity of the Auditing Committee of the Jury of Design Orafo established for the Event and which will take action on request of a Participants that deems its intellectual property rights on certain products have been violated;
- accepts and recognizes as legitimate the measures that the Committee may adopt in its respect and whose validity is limited to the duration of the Event.

The Committee can request that the Participants remove from exhibition and sale at the fair any products that are allegedly in breach of the above rights, in accordance with the procedures allowed by the Code of Conduct and the

Code of Implementation, from the brevity of the Fair and in view of a cross-examination.

The Participants will likewise be required to preventively submit any disputes arisen in this context during the exhibition and regarding which the above-mentioned Jury has pronounced itself, contacting the Conciliation Center at the Chamber of Commerce of Vicenza.

Failure to comply with the initiatives and decisions taken by the General Management of Italian Exhibition Group S.p.A. and by the Assicor Assessment Committee, will result in Italian Exhibition Group S.p.A. having the right to immediately terminate the participation contract to the detriment of the participant pursuant to art. 1456 c.c. .

### Art. 3 – EXHIBITION NAME OWNERSHIP

As well as its trademarks, Italian Exhibition Group S.p.A. claims as its exclusive property the name "VICENZAORO", and all its variations, abbreviations, simplifications and acronyms, and they may not be used without prior written authorisation by Italian Exhibition Group S.p.A..

### Art. 4 - CLAIMS

Communications and/or complaints of any kind will only be taken into consideration if made in writing.

### Art. 5 - GENERAL RULES AND REGULATIONS, SUPPLEMENTS AND MODIFICATIONS

The Organizer reserves the right to supplement and/ or modify the Exhibition's General Rules & Regulations at any time with provisions intended to improve the event. These provisions, in particular those specified in the online Technical Documents of the reserved area, are binding for all concerned, as they are an integral part of these General Rules & Regulations.

In the event of Participant's failure to comply with the General Rules & Regulations, Organizer reserves the right to take appropriate legal action to claim compensation for the damages.

### Art. 6 - PHOTOGRAPHIC AND VIDEO REPRODUCTIONS

Italian Exhibition Group reserves the exclusive rights to any reproduction via photographs, videos, designs or other media of both the expo centre and the individual stands. Only photographers/video makers authorized by Italian Exhibition Group can operate in the expo centre halls.

The aforesaid photographers/video makers will gather and process photographic and video images and/or interviews regarding products, machinery, material exhibited and/or written material of which participants are the owners and/or producers/manufacturers and/or licensee, exclusively for informative purposes or corporate, advertising and promotional communication, in particular, purely as an example that is in no way exhaustive, by diffusion in daily papers, periodicals, television, posters, informative and/or illustrative brochures, newsletters, Web sites – such as, for example, the Web site [www.iegexpo.it](http://www.iegexpo.it) and connected sites - social network profiles (Facebook, Twitter, Whatsapp, YouTube, Vimeo, and suchlike) in e-books (digital publishing), printed publications (exhibition catalogues, Trendbooks, etc...) in general (the list is given purely as an example and must not be intended as complete).

By signing these Rules and Regulations, participants express specific consent to the aforesaid shooting/recordings and their use as indicated above, without claiming any economic compensation. In the event of participants not intending to authorize the aforementioned photo/video coverage, they must communicate this to the photographer/video maker before it is carried out.

### Art. 7 - ACCEPTANCE OF GENERAL RULES AND CONDITIONS- OFFICIAL LANGUAGE, APPLICABLE LAW AND COMPETENT COURT

On submission of the application form and following signing of the "participation proposal", applicants:

- unconditionally accept the provisions of these Rules and Regulations;
- undertake to respect and make their fitting companies/suppliers to respect the Technical Rules and Regulations, always available on the exhibition website and integral part of the application form and consequent signed participation proposal
- acknowledge Italian as the official language in any document and communication (included commercial ones) and the applicability of Italian Law;
- acknowledge the exclusive competence of the Rimini Courts for any controversy.

### ART. 8 LEGISLATIVE DECREE 231/2001, CODE OF ETHICS AND TERMINATION

Italian Exhibition Group has approved and adopted the Organization, Management and Control System as per Legislative Decree. 8 June 2001, N°. 231 (hereafter indicated as "System") and its Code of Ethics, which indicates the ethic principles it applies when carrying out its business. These documents are accessible in electronic format on the Web site [www.iegexpo.it](http://www.iegexpo.it).

Participants declare that they know the regulations in Legislative Decree 231/2001, share the values indicated in Italian Exhibition Group's Code of Ethics and the principles of the aforementioned regulations and intend abstaining from any and all behaviour contrary to them in the execution of this contract.

Any infringement of these principles is considered as a breach of contract and, as such, authorizes Italian Exhibition Group to terminate the existing relations, as per and according to Article 1456 of Italian Civil Law.